



Quality Chemical
Laboratories

*Specializing in Analytical and
Synthetic Chemistries*

Sample Submission Form

Product Testing, Development, Validation and Stability

Complete a form for each set of samples and **include with sample shipment** to:

Quality Chemical Laboratories
Attention: Sample Receiving
3220 Corporate Drive, Wilmington, NC 28405
Telephone: +1 910 796 3441

Contact at QCL with knowledge of these samples:

Submitting Company Name:

Sample sender name, e-mail, phone:

Name and e-mail to whom to send Report or CofA: Indicate if copy of Raw Data required (fees apply): Yes _____ No _____

Brief Testing Description: (E.g. method development, stability timepoint/condition, # of preps/sample, disso profile, etc.)

If known, please include: QCL Quote #:

PO#:

Sample Details:

(Use a single sheet for multiple lots of identical product, attach additional sheets as necessary)

Product name (include actives and dosage form):

Packaging Detail (container/closure; # doses per container, etc):

Lot #:

Strength:

of Pkgs:

Lot #:

Strength:

of Pkgs:

Lot #:

Strength:

of Pkgs:

Specifications: Please give either a specification reference, attach a copy, or list specs here:

Sample storage upon arrival, e.g. Ambient, Refrigerated, Frozen, or a specified °C:

- Ambient Refrigerate Frozen Other
 Time Sensitive Sample (Limited Stability)

Sample disposition upon test completion and 30-day hold: Discard _____ Return _____ Other _____ (explain)

Additional Info:

Safety Information: Is special handling needed? Yes: _____ No: _____, Is an MSDS Available: Yes: _____ No: _____

If special handling required, please describe: e.g. DEA CII; SafeBridge Category 3; BSL Level 3, etc.

For QCL only: Samples Received by:

Date:

Comments: